

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, November 9, 2011, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli - via internet conferencing
Commissioners: Barbara Van Wye
Debbie Pickard (Absent)
Shannon Westcott
Peter Cure

Town Staff:
Community Services Supervisor: Dawn Norman
Town Manager: Gayle Mabery

Others in Attendance: None

AGENDA ITEM: CALL TO ORDER – Vice Chairperson Van Wye called the meeting to order at 5:32 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
There was no report.

STAFF REPORT – A report from the Community Services Supervisor on current events.
Community Services Supervisor Norman reported on the following:

- The regular meeting scheduled for January will be cancelled and a special meeting will be held on January 18th.
- Clarkdale Stories/Exploring Clarkdale - The first Exploring Clarkdale outing to Tuzigoot National Park on 10/19/11 had 23 participants. The next session of Clarkdale Stories is scheduled for 11/16/11 at 1pm and will feature local resident and geologist Paul Handverger.
- Art in Public Places - The current exhibit features work produced by Architecture Works Green, Inc. This display will be featured through the end of December.
- Library Open House - The library will hold an open house on Saturday, December 10th, 9am-5pm, in conjunction with the Clarkdale Historical Society and Museum's Historic Building and Home Tour. There is a historic display on the Methodist Church, which was housed in the library building in the early 1900's. Also, Art in Public Places will feature a demonstration by the Verde Valley Weavers Guild. Staff is hoping to add to the day's activities.
- A non-profit group has partnered with The Clarkdale Foundation and will be applying for a grant through the Arizona Diamondbacks Foundation. The group is hoping to attain funds to renovate the Selna Ballfield. The grant deadline is December 31st.

NEW BUSINESS:

AGENDA ITEM: CLARKDALE POOL – A work session to discuss the Clarkdale Pool.

Town Manager Gayle Mabery reviewed the success of the Pool Fundraising Committee and commended that they were able to raise \$60,000 in order to open the pool for the 2011 season. She informed that approximately \$30,000 still remains in the fundraising account.

Town Manager Mabery reviewed a list of improvements and repairs that are required in order to open the pool in 2012:

- Kiddie Pool Pump replacement - current pump is out of service and would need to be replaced. Approximate cost: \$400 for pump and labor to install.
- In March of 2012 new ADA access requirements come into effect. The new regulations require a sloped entry with outlined specifications or a self-operated handicap lift chair (costs range from \$5,300 - \$10,000, determined by type of lift and its fit to our pool layout/dimensions, plus labor to install). These new regulations affect the kiddie pool as both options pose a challenge in space/installation and cost. The logical solution would be not to open the kiddie pool. The lap pool has a zero depth sloped entry but staff needs to assess whether or not the slope meets the required specifications.
- Also, the facility does not provide handicap accessible bathrooms or showers. County health codes require all patrons to use the toilet and shower prior to entering the pool. An ADA bathroom/shower would need to be built or a single modular installed.
- Plaster - The pool has not been re-plastered since it was installed in early 90's. The plaster is pitted and sharp and poses both a safety and maintenance concern due to the loose debris. The Yavapai County Health Department noted on the inspection report that the pool needs to be re-plastered. In 2008 proposals were received in the amounts of \$26,000 to \$31,500. The Town has a plaster fund which currently holds \$14,000.
- The lap pool sand filter is the original filter from the original pool. When the renovation was installed the sand filter was not replaced. Concern is that if and when the filter fails it will need to be replaced. The cost to replace the sand filter is approximately \$10,000.
- The most concerning issue at the pool is the water loss. There is a leak and the water loss is averaging approximately 6,500 gallons/operational day. Staff believes the leak is in the gutter. The life expectancy of stainless steel gutters is 20 years and we are approaching 19 years. Approximate cost to replace the gutter is \$100,000.

Commissioner Cure inquired if the Town had considered building a new pool. The Town Manager acknowledged his inquiry and continued that the Pool Fundraising Committee met and discussed these issues. The Committee is realistic that they do not have the grass roots to raise the required funds to repair or build a new pool. It is also difficult to get grants for operational costs but there are grants for capital improvements. The Committee would like to recommend to the Parks and Recreation Commission and the Council, knowing that the pool will not be able to open in 2012, to put a plan in place in order to move forward, whether it is to plan to make the needed repairs or build a new facility.

Commissioner Cure stated that he has a background in pool construction. He stated that he believed a new pool could be installed in the shell of the existing pool at a cost of approximately \$75,000. Commissioner Cure agreed to work with staff to review the plans and layout of the

existing pool and see what options could be explored, the results to be reviewed and considered by the Parks and Recreation Commission in January.

AGENDA ITEM: THE VERDE RIVER @ CLARKDALE – An update and discussion on the Verde River @ Clarkdale project.

Town Manager Gayle Mabery updated the Commission on the Verde River @ Clarkdale project. She reviewed how the project came to fruition explaining the 2.2 miles of river in Clarkdale is underutilized - having only one public access point that has no signage and that many residents are not aware of the river running through Clarkdale. The Town is looking to capitalize on the river as a recreational, sustainable and economic avenue for our community.

Town Staff has had several discussions with National and State Parks and non-profit groups who are all very supportive of the project.

American Rivers, the non-profit who develops Blue Trails, water way trails, wrote and submitted a grant proposal to Walton Foundation to create a 40 mile Blue Trail on the Verde River, the first phase starting at the Verde River @ Clarkdale. The Town received word that the grant was funded. American Rivers is an independent organization who will hire a part-time project manager for three years to organize public meetings, marketing, mapping, etc. They are seeking a local candidate to fill the position. American Rivers is scheduled for their first site visit the first week in December.

Another grant opportunity is the Heritage Fund Grants through Arizona Game and Fish. The Town is submitting grant applications for access improvements, parking improvements, trail improvements and signage. There was open discussion on grants.

Town Manager Gayle Mabery informed that through many discussions with the Arizona State Parks has resulted in the opportunity for a park site on 60 acres of public land owned by Arizona State Parks. Discussions continue on developing an IGA to establish a park on Tuzigoot land. This relieves some of the challenges of acquiring land from private owners. There was open discussion on the privately owned lands and some of the challenges that remain.

AGENDA ITEM: HALLOWEEN - A discussion on the 2011 Halloween event.

Community Services Supervisor Norman reviewed the final report and implementations made to the event with the Commission. A comparison of number of trick-or-treaters, upper Clarkdale participants, donations received, and candy delivered in 2011 verses previous years was presented to the Commission. There was open discussion on the results.

2011 HALLOWEEN TOTALS

REVENUE & EXPENSES

Source	2011	2010	2009	2008	2007
P&R Budget	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,350.00
P&R Donation Acct. Balance	\$ 285.58	\$ 575.58	\$ 495.39	\$ 564.05	\$ 524.24
Monetary Donations	\$ 1,740.00	\$ 870.00	\$ 1,323.00	\$ 1,094.00	\$ 970.00
Gift Card Donations	\$ 350.00	\$ 500.00	\$ 620.00	\$ 684.50	\$ 300.00
Coupon Donation	\$ 379.50	\$ 284.00	\$ 155.75		
10% Discount - Fry's	\$ 49.00	\$ -	\$ 173.86		
Expenditures-Candy	\$ (3,216.80)	\$ (2,713.02)	\$ (2,932.42)	\$ (2,625.16)	\$ (2,340.19)
Expenditures-Costume Contest Prizes	\$ (240.00)	\$ (240.00)	\$ (240.00)	\$ (240.00)	\$ (240.00)
P&R Donation Acct. Balance	\$ 347.28	\$ 276.56	\$ 595.58	\$ 477.39	\$ 564.05
Candy Donations Received	\$ 677.50			\$ 775.00	\$ 1,458.00

TRICK-OR-TREATERS

2011	2010	2009	2008	2007
1674	1842	1561	1354	1286

CANDY REQUESTS RECEIVED

2011	2010	2009	2008
52	50	53	59

BAGS OF CANDY - 300 PCS/BAG

2011	2010
161	184

SURVEYS RETURNED

2011	2010
15	0

Town Manager Mabery stated that the City of Cottonwood now holds 2 events on Halloween, one in Old Town and the other at the Recreation Center which may have helped with the decline in the number of trick-or-treaters.

There was open discussion on the spectacular displays and decorating done by the upper Clarkdale residents. Commissioner Westcott suggested the Commission consider issuing an award to the best decorated home next year. Staff informed that it was directed by both Council and the Parks and Recreation Commission in 2008 to not add activities that would encourage more people to attend the event.

There was open discussion on debriefing of the event and parking.

AGENDA ITEM: SANTA COMES TO CLARKDALE - A discussion on the 2011 Santa Comes to Clarkdale event.

The annual event will be held on Saturday, December 3, 11am-1pm. Children and their families can visit with Santa and have their picture taken with the guest of honor, enjoy hot chocolate and cookies, and make an ornament with some of the artists from Made in Clarkdale. The Town provides each child with a photo ornament along with a small picture to put in the frame as well as the hot chocolate and cookies. There is no cost to attend the event. There was open discussion on the activities at the annual event.

A press release was issued to the media on November 8th. Santa, Made in Clarkdale and the Lions Club have all been confirmed for the event. Staff is currently recruiting volunteers to assist with the event.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Crossroads at Mingus
Centennial Committee
Blue Trails/Verde River Update
Verde Front Recreation Area

AGENDA ITEM: ADJOURNMENT-With no further business before the board and with no objection, the meeting adjourned at 6:44 p.m.

APPROVED:


Lynda Zanolli, Chairperson

SUBMITTED BY:


Dawn Norman, Community Services Supervisor