MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, October 12, 2011, at 5:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Commissioners: Barbara Van Wye
Debbie Pickard
Shannon Westcott
Peter Cure

Town Staff:
Human Resources and Community Services Director: Janet Perry
Community/Economic Development Director: Jodie Filardo
Interim Public Safety Director: John Wintersteen

Others in Attendance: Steve Biasini, Project Manager, Crossroads at Mingus
Joe Moore, Clarkdale Fire Chief
Kim Moore, Operations Manager, Verde Valley Ambulance
Robyn Prud'homme-Bauer, Clarkdale Chamber of Commerce Officer and Clarkdale Centennial Committee Member
Mary Lu Estlick, Clarkdale Historical Society & Museum Board Member and Clarkdale Centennial Committee Member

AGENDA ITEM: CALL TO ORDER – Chairperson Zanolli called the meeting to order at 5:37 p.m. It was noted that a quorum was present. Chairperson Zanolli introduced new Commissioner Peter Cure to the Commission. Each member introduced themselves.

AGENDA ITEM: PUBLIC COMMENT - There was no public comment.

AGENDA ITEM: MINUTES-Discussion and consideration of the minutes of the Regular Meeting held on September 14, 2011.

Commissioner Westcott motioned to approve the Regular Meeting minutes for September 14, 2011 as written. Commissioner Pickard seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
There was no report.
STAFF REPORT – A report from the Community Services Supervisor on current events.
Community Services Department Manager Janet Perry reported on the following:

- No date has been set for the work session with Pool Fundraising Committee. Still seeking dates from P&R Commissioners for availability.
- Board & Commission Training - Monday, October 17th, 6-8 pm in the Men's Lounge. It is requested that all Board and Commission Members attend.

NEW BUSINESS:

AGENDA ITEM: CHAIRPERSON AND VICE CHAIRPERSON – Discussion and consideration of electing Chairperson and Vice Chairperson.

Commissioner Westcott motioned to elect Commissioner Zanolli as Chairperson. Commissioner Pickard seconded the motion. Commissioner Zanolli accepted the nomination and was elected unanimously.

Commissioner Westcott motioned to elect Commissioner Van Wye as Vice Chairperson. Commissioner Pickard seconded the motion. Commissioner Van Wye accepted the nomination and was elected unanimously.

AGENDA ITEM: CROSSROADS AT MINGUS PARK FACILITIES – Discussion and consideration of the Crossroads at Mingus park facilities.

Steve Biassini, Project Manager for Crossroads at Mingus, explained background/history of proposed park area and neighborhood. Jodie Filardo, Community/Economic Development Director, was present to add comments that came forward from a staff meeting on the project. There was open discussion on the inclusion of a bathroom facility. Community/Economic Development Director Jodie Filardo explained having a bathroom on site encourages reasonable use of the park and facilities. Possible locations for the bathroom were discussed. Interim Public Safety Director John Wintersteen shared comments about bathroom location preferences. Other items discussed included: preferred parking location; walking path; location of court; handicap accessibility; horseshoe pits; number of shade structures; type of shades used; use of grass – CC&R's had originally required lawn as a tradeoff for now allowing grass at new homes; times and issues are different now considering installing grass; possible fencing; maintenance; connecting trails; safety; security; adequacy of area allotted for parking; size & types of bathroom structures.

Vice Chairperson Van Wye suggested having a public meeting for the immediate neighborhood. Chairperson Zanolli invited Project Manager Steve Biassini back with a map updated to include ideas discussed.

AGENDA ITEM: WORKSESSION WITH CLARKDALE CENTENNIAL COMMITTEE- Work session to discuss the 2012 Old Fashioned Fourth of July event and Centennial activities and events.

Human Resources and Community Services Director Janet Perry provided the history and research of events and introduced participants in the discussion.

Robyn Prud'homme-Bauer described the importance of the centennial event. She explained that the Centennial Committee discussed including floats in the Children's Parade but have decided that they are not interested in carrying that out. The group wants to make it an extra special parade, perhaps a special theme; costumed participants; broaden beyond just having kids involved; honoring the history and special event.

Mary Lu Estlick added that in historic photos a marching band was in the parade and floats were in the parades long ago.

Vice Chair Person Van Wye inquired why they were requesting these changes. Mary Lu Estlick stated that they have received requests for military involved families.

Robyn Prud'homme-Bauer stated a band would be great. Human Resources and Community Services Director Janet Perry provided background on efforts to have a marching band in the parade but have been unsuccessful due to school being out of session and students not being able to commit to a mid-summer activity.

Interim Public Safety Director John Wintersteen explained that the Town of Clarkdale does not have resources to provide for a larger parade than what is already offered. Concerns of safety; and the challenge of coordinating stages if animals are allowed when mixing with kids and bands. His preference would be to have the dignitaries in vehicles. He expressed that he would have been very concerned if discussion was going along the path of floats, longer parades; a bigger event creates more health hazards.

Fire Chief Joe Moore stated that he reiterates what Interim Public Safety Director John Wintersteen stated. If keeping in line with children's parade, he suggests keeping the dignitaries in cars at the end of parade and to consider using historic truck at front of parade with dignitaries. He added the concern of heat issues with participants; and monitoring length of parade.

Verde Valley Ambulance Operations Manager Kim Moore agreed with Public Safety Director Wintersteen's and Chief Moore's comments; it is hard for Verde Valley Ambulance staffing on July 4th.

Chief Moore added that we are the size we are and need to be mindful of our resources.

There was open discussion on the first aid station and the first aid responses needed at past 4th of July events.

Commissioner Pickard posed if there should be a concern of putting kids and cars in the same area. Chief Moore explained that if structured properly it should be okay.

There was open discussion on:

- Horses and large animals - which was discouraged due to past personal experience of injuries caused by a horse in a parade.
- Increasing the length of the parade and adding more participants poses higher odds of problems. Challenge of resources to staff EMS.

Robyn Prud'homme-Bauer stated that she hoped everyone is aware that because of the centennial there will be bigger promotion of the parade which, in itself, might draw bigger participation. She continued that there may be staging issues with more people but will work out the details and recognizes logistics are to be worked out. She was excited to have this event – shouldn't be shy to celebrate it, just start working early to work out logistics. The Centennial Committee has raised over $2,500 to date to help fund centennial activities.

Vice Chairperson Van Wye and Commissioner Westcott volunteered to participate in a Centennial 4th of July sub-committee with members from the Centennial Committee.

Commissioner Pickard volunteered to participate in the regular Clarkdale Centennial Committee meetings.

AGENDA ITEM: HALLOWEEN - A discussion on the 2011 Halloween event.
Human Resources and Community Services Director Janet Perry reported the following:

- Informational Packets delivered to upper Clarkdale residents on Tues. 10/11/11. Thanks to Vice Chairperson Van Wye for assisting.
- Volunteers are still needed. A current list of the open volunteer positions is posted on the Town's website.
- Two candy drop off locations -
    - Starbucks in Safeway is collecting on Town's behalf and will deliver the candy to Townhall on Thurs. Oct. 27th.
    - Clarkdale-Jerome School - Fliers and candy receptacle will be delivered on Monday, October 17th, after Fall Break.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Halloween
Blue Trails/Verde River Update

AGENDA ITEM: ADJOURNMENT-With no further business before the board and with no objection, the meeting adjourned at 7:10 p.m.

APPROVED:

Lynda D. Zanolli
Lynda Zanolli, Chairperson

SUBMITTED BY:

Dawn Norman, Community Services Supervisor