

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, February 9, 2011, at 5:30 p.m., in the Community Room of the Town Hall Administration Building, 39 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Commissioners: Barbara Van Wye
Jesse Kennen (Absent)
Debbie Pickard
Shannon Westcott (Absent)

Town Staff:
Community Services Supervisor: Dawn Norman
Community Development Director: Sherry Bailey

Others in Attendance: Steve Biaisini, Project Manager, PTM Enterprises, LLC

AGENDA ITEM: CALL TO ORDER – Chairperson Zanolli called the meeting to order at 5:45 p.m. It was noted that a quorum was present.

AGENDA ITEM: MINUTES - Discussion and consideration of minutes of the Regular Meeting held on November 10, 2010.

Vice Chairperson Van Wye motioned to approve the Regular Meeting minutes for November 10, 2010 as written. Commissioner Pickard seconded the motion. The motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
Chairperson Zanolli had no items to report.

STAFF REPORT – A report from the Community Services Supervisor on current events.
Community Services Supervisor Norman informed the Commission of the following:

- Library Manager Charlotte Hawken retired December 31st. She reviewed the current staffing of library operations.
- Currently scheduling bands for the 2011 Concerts in the Park series.

FINANCE REPORT - A review of the current finance reports.
The Commission reviewed the current finance reports.

NEW BUSINESS:

AGENDA ITEM: HIGHLANDS SUBDIVISION PARK FACILITIES - A work session to discuss the Highlands Subdivision Park Facilities.

Steve Biasini, Project Manager for PTM Enterprises, LLC reviewed the proposed revised development plans for the Highlands Subdivision.

There was open discussion on the proposed revised plans:

- All of the parks in the development would be transferred to the Town of Clarkdale and would be open to the public for use.
- Exhibit 4 - pedestrian system, there will be a granite walking surface for the 'conceptual walking' trails.
- Fencing and property line for lots 130-139.
- Park 5/Tract K - Passive park with benches, ramadas, tables and playground.

The Commission proposed:

- Omitting Park 5/Tract E in exchange for Lots 1&2.
- Tract F and Lots 1 and 2 be incorporated into Park 3/Tract S.
- The Commission's proposed Park 3 (Tract S, Tract F, and Lots 1 &2) be included in Phase 1 of the development.

Project Manager Biasini expressed that the Commission's proposal was probable.

There was open discussion on the Commission's proposed Park 3 (Tract S, Tract F, Lots 1 & 2):

- 5-10 Parking Spaces
- Grass
- Basketball Court
- Bathrooms with running water
- Picnic Tables/Plaza
- Active Park

Project Manager Biasini will review the original park plans and facilities and incorporate into the new Park 3. He will not duplicate the facilities offered in Park 5/Tract K. He will then bring back the new design for the Commission to review.

AGENDA ITEM: PARKS AND RECREATION MASTER PLAN – A work session to discuss the Parks and Recreation Master Plan.

Community Development Director Sherry Bailey distributed a handout to the Commission explaining she would like for them to review and think about programming prior to the next meeting including:

- Sustainable health and wellness
- Sustaining the physical activity programs
- Local Support

There was open discussion on the handout.

Community Services Supervisor Norman stated that with the development of Community Services the Commission needs to keep an open mind and think out of the box when it comes to programming. Community Services includes both the library and parks and recreation. Any programming offered would be through the Community Services Department, a joint concerted effort, not just parks and recreation or library. This is a new direction for programming.

AGENDA ITEM: CLARKDALE POOL - An update and discussion the fundraising campaign to re-open the Clarkdale Pool for the 2011 season.

Community Services Supervisor Norman informed the Commission that \$34,735 had been raised. She continued that this amount includes \$10,000 contributed by the Yavapai-Apache Nation Proposition 202 funds. Council accepted the contribution and assignment of the funds to go to the pool with the stipulation that if the required funding needed to open in 2011 is not raised these Prop. 202 funds will be removed from the pool fund and re-assigned elsewhere. There was open discussion on the Proposition 202 funding.

Community Services Supervisor Norman stated the pool fundraising committee extended the deadline to March 15th with the goal to raise \$50,000. This would allow for the pool to open 3 days per week. There was open discussion on opening the pool 3 days per week and the challenges that may develop.

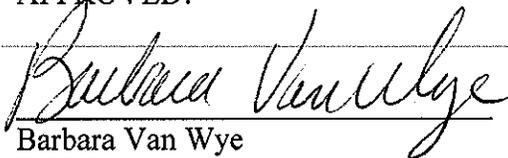
Upcoming fundraisers include a Sink or Swim Bike Run on March 13th and Dinner at the Clarkdale-Jerome School Art Fair in April.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

- Parks and Recreation Master Plan*
- Concerts in the Park*
- Review of Events*
- Pool Fundraising Update*
- Highland Subdivision Parks*
- Clarkdale Sustainability Park Update*

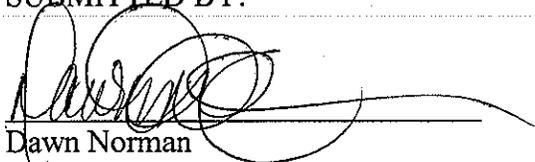
AGENDA ITEM: ADJOURNMENT-With no further business before the board and with no objection, the meeting adjourned at 7:00 p.m.

APPROVED:



Barbara Van Wye
Vice Chairperson

SUBMITTED BY:



Dawn Norman
Community Services Supervisor