

**MINUTES OF A SPECIAL MEETING OF THE  
HERITAGE CONSERVANCY BOARD OF THE TOWN OF CLARKDALE**

A Special Meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on Wednesday, March 23, 2011, at 4:00 p.m. in the Clark Memorial Clubhouse Men's Lounge, 19 N. Ninth Street, Clarkdale, AZ.

**Board Members:** Chairperson Drake Meinke  
Vice Chairperson Gerald Wombacher  
Colette McGuinness  
Kim Kelly  
Vacant

**Town Staff:** Human Resources/Community Services Director Janet Perry  
Community Services Supervisor Dawn Norman  
Community Services Administrative Assistant Margie Hardie

**AGENDA ITEM: CALL TO ORDER** – Chairperson Meinke called the meeting to order at 4:07 p.m. and noted that all board members were present.

**AGENDA ITEM: PUBLIC COMMENT**– The Board invites the public to provide comments at this time. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Board Liaison during the meeting. Each speaker is asked to limit their comments to five minutes. No Public Comment.

**AGENDA ITEM: MINUTES** – Discussion and consideration of the minutes of the Regular Meeting held on November 17, 2010.

**Board Member Kelly moved to approve the minutes of the Regular Meeting held on November 17, 2010. Motion seconded by Vice Chairperson Wombacher. Motion approved unanimously.**

**AGENDA ITEM: INFORMATIONAL REPORTS**

**CHAIRPERSON'S REPORT – A report from the Chairperson on current events.**

Chairperson Meinke reported:

- He attended a Walking on Main event in Cottonwood with Vice Chairperson Wombacher.
- Inspected items in the Archive with Vice Chairperson Wombacher and labeled selected items for discard.
- Vice Chairperson Wombacher and Board Member Kelly completed a Heritage Conservancy Board Request for Information.
- Heritage dances in February and March were well attended.
- Met with the Town Manager, Gayle Mabery, to review items for discard located in the Clubhouse Bowling Alley.

- 2012 Clarkdale Home Tour is in planning stage. A meeting will be held on 3/23/11 for anyone interested in participating.

**STAFF REPORTS – A report from Community Services staff members on current events.**

Margie Hardie introduced herself and stated that she has been assigned as the Heritage Conservancy Board's Liaison due to Charlotte Hawken's retirement.

Staff reported the following:

- Gayle Daniels is a new HCB volunteer. Ms. Daniels assists with the Heritage Dances.
- An invitation was extended to the Board to attend the Volunteer Appreciation Event scheduled for April 12th.

**FINANCE REPORTS – A review of the current finance reports.**

The Board reviewed the current finance reports.

**AGENDA ITEM: ARCHIVE COLLECTIONS MANAGER – Discussion and consideration of appointment of Isabel Erickson to the position of Archive Collections Manager.**

There was an open discussion of the responsibilities and duties of the Archive Collections Manager. Having an Archive Collections Manager provides accountability to the Town for the Archive Collection. It was noted that the applicant was well qualified. Staff informed the Board that there was an offer by a current volunteer to assist Ms. Erickson.

*Board Member Kelly moved to approve the appointment of Isabel Erickson as Archive Collections Manager. Motion seconded by Vice Chairperson Wombacher. Motion approved unanimously.*

**AGENDA ITEM: 2012 CLARKDALE CENTENNIAL – Discussion and consideration of the 2012 Clarkdale Centennial.**

There was a general discussion of the Board's participation in the Clarkdale Centennial Celebration on July 4, 2012. The main focus at this time is to join with the Clarkdale Historical Society and the Clarkdale Chamber of Commerce to form an action committee. Each organization is appointing a representative to form this committee. The Historical Society has put forward a suggestion to employ a Project Organizer to direct the committee and events. The Clarkdale Chamber would also like to have a volunteer assume this position. Board Member Kelly volunteered to represent the Heritage Conservancy Board at the organizational meetings for the Centennial Celebration.

*Chairperson Meinke moved to appoint Board Member Kelly as representative to the committee forming for the Clarkdale Centennial Celebration. Motion seconded by Board Member McGuinness. Motion approved unanimously.*

**AGENDA ITEM: CLARK MEMORIAL CLUBHOUSE AUDITORIUM WINDOW CURTAINS – Discussion of the Clark Memorial Clubhouse Auditorium window curtains.**

With no objection, at 4:45 p.m., Chairperson Meinke recessed the meeting to the Clubhouse Auditorium to inspect the window curtains. The Board Members inspected the window curtains. Some had tears and water damage to the backing and the cloth was torn and becoming unraveled. With no objection, Chairperson Meinke recessed the meeting to the Men's Lounge at 5:01 p.m. Various suggestions were made regarding the repair of the curtains. The repairs could be a Centennial Project, perhaps done by a volunteer. Chairperson Meinke volunteered to contact individuals and stores for information on restoring the curtains.

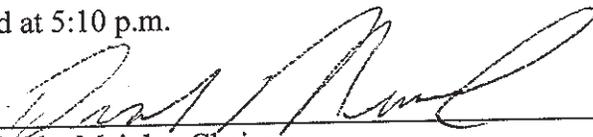
**AGENDA ITEM: FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.**

**Clark Memorial Clubhouse Landscaping**

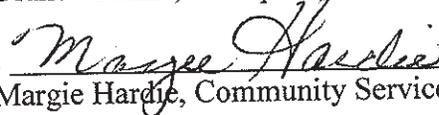
**Centennial Celebration**

**AGENDA ITEM: ADJOURNMENT** – With no further business and without objection, the Board adjourned at 5:10 p.m.

**APPROVED:**

  
Drake Meinke, Chairperson

**SUBMITTED:**

  
Margie Hardie, Community Services Administrative Assistant