

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken

**NOTICE OF A SPECIAL MEETING OF THE
HERITAGE CONSERVANCY BOARD OF THE TOWN OF CLARKDALE**

Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, **NOTICE IS HEREBY GIVEN** that the Town of Clarkdale Heritage Conservancy Board will hold a Special Meeting on **Wednesday, March 23, 2011 at 4:00 p.m.** in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Dated this 17th day of March, 2011.

By: _____
Margie Hardie
Community Services Administrative Assistant II

ALL ITEMS LISTED ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. **CALL TO ORDER 4:07 p.m.**
Chairperson Meinke, Vice Chairperson Wombacher, Boardmember Kelly, Boardmember McGuinness, Community Services/Human Resources Director Janet Perry, Community Services Supervisor Dawn Norman, and Administrative Assistant Margie Hardie were present.
2. **PUBLIC COMMENT** – The Board invites the public to provide comments at this time. Members of the Heritage Conservancy Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Each speaker is asked to limit their comments to five minutes.
There was no public comment.
3. **MINUTES** – Discussion and consideration of the minutes of the Regular Meeting held on **November 17, 2010.**
Board Member Kelly moved to approve the minutes. Vice Chairperson Wombacher seconded. The motion passed unanimously.
4. **INFORMATIONAL REPORTS**
CHAIRPERSON'S REPORT – A report on current events.
STAFF REPORTS – A report from Community Services staff members on current events.
FINANCE REPORT – A review of the current finance report.

NEW BUSINESS

5. **ARCHIVE COLLECTIONS MANAGER** – Discussion and consideration of approval of appointment of Isabel Erickson to the position of Archive Collections Manager. *The Board discussed the responsibilities and duties of the Collections Manager. It was explained that having a Collections Manager provides accountability to the Town for the Archive Collection. The applicant was considered to be well qualified.*

Board Member Kelly moved to approve the appointment of Isabel Erickson as Archive Collections Manager. Vice Chairperson Wombacher seconded the motion. The motion passed unanimously.

6. **2012 CLARKDALE CENTENNIAL** – Discussion and consideration of the 2012 Clarkdale Centennial. The Board discussed participation in the upcoming Clarkdale Centennial on July 4, 2012. The main focus at this time is to join with the Historical Society and the Clarkdale Chamber to form an action committee. The committee is forming by appointment of a representative from each organization. Board Member Kelly volunteered to represent the Heritage Conservancy Board on the committee.

Chairperson Meinke moved to appoint Board Member Kelly as representative to the committee forming for the Centennial Celebration. Board Member McGuinness seconded the motion. The motion passed unanimously.

7. **CLARK MEMORIAL CLUBHOUSE AUDITORIUM WINDOW CURTAINS** – Discussion of the Clark Memorial Clubhouse Auditorium window curtains.
With no objection, Chairperson Meinke recessed the meeting to the Clubhouse Auditorium to inspect the window curtains at 4:45 p.m. The Board Members inspected the window curtains. Some had tears and water damage on the backing. One of the curtains was coming unraveled. With no objection, Chairperson Meinke recessed the meeting to the Men's Lounge at 5:01 p.m. After discussion, Chairperson Meinke volunteered to contact individuals and stores for information on restoring the curtains.
8. **FUTURE AGENDA ITEMS** – A listing of items to appear on future agendas.
Clark Memorial Clubhouse Landscaping
9. **ADJOURNMENT**
With no objection, Chairperson Meinke adjourned the meeting at 5:10 p.m.

Reasonable accommodations may be requested by contacting Town Hall at least 72 hours in advance of the meeting. Phone 928-639-2400, TDD 1-800-367-8939.