

NOTICE: This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.

**NOTICE OF A SPECIAL MEETING
OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE**

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes,

NOTICE IS HEREBY GIVEN that the Design Review Board of the Town of Clarkdale will hold a SPECIAL Meeting on Wednesday, February 2, 2011, at 6:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

All members of the public are invited to attend.

Dated this 24th day of January, 2011 by:

Kathy Bainbridge
Town Clerk

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. **CALL TO ORDER: The Chairperson called the meeting to order at 6:00 p.m.**
2. **ROLL CALL: The GIS/Planner called roll.**
3. **MINUTES: Consideration of the Special Meeting Minutes of December 16, 2010. Vice Chairperson Prud'homme-Bauer motioned to approve the Special Meeting Minutes of December 16, 2010. Chairperson Foutz seconded the motion. The motion passed unanimously.**
4. **REPORTS:**
Chairperson's Report:
Staff Report:
5. **PUBLIC COMMENT – The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE minutes.****

NEW BUSINESS

6. **WELCOME NEW BOARD MEMBER: Phil Falbo.**
7. **PUBLIC HEARING: Site Plan Review-SPR#090371, Spirit of Joy Lutheran Church, Parcel #406-29-070A, 330 Scenic Drive.**
-Staff Report:

-Applicant Presentation:

-Open Public Hearing: **The Chairperson opened the Public Hearing.**

-Invite Public to Speak:

-Close Public Hearing: **The Chairperson closed the Public Hearing.**

8. **DISCUSSION & POSSIBLE ACTION:** Site Plan Review-SPR#090371, Spirit of Joy Lutheran Church, Parcel #406-29-070A, 330 Scenic Drive.

-Questions may be directed to Staff / Applicant:

-Discussion:

-**ACTION:** Vice Chairperson Prud'homme-Bauer motioned to approve Site Plan Review-SPR#090371, Spirit of Joy Lutheran Church, Parcel #406-29-070A, 330 Scenic Drive with the following stipulations:

1. The applicant submit to the Community Development Department for review and approval, prior to the issuance of a building permit for the building expansion,
 - a. A detailed, grading plan and storm water prevention plan that specifically addresses site erosion and run off management during construction.
 - b. Engineering for use of the detention basin constructed by PTM on the adjoining open space. Included in the engineering is any expansion required to accommodate the water from the church site.
2. The applicant will not disturb any open space area that can be avoided as they proceed with construction of the project.
3. All exterior lighting must meet the Town of Clarkdale lighting codes and all but security lighting will be required to be off during the hours of 10:00 p.m. to 6:00 a.m unless there is an evening event that necessitates extension of these hours.
4. The (2) two (Texas Mountain Laurel) trees, (1) one in the parking area and (1) one at the east entrance, with seeds that if ingested are poisonous, be replaced by another tree type.
5. Construction management best practices will be required for dust control and control of dust for the overflow parking area.
6. Construction of a third ingress/egress route to Cheylon Canyon Drive.
7. A sign program application to the Design Review Board will be submitted for the church at a later date.
8. That all conditions of the Conditional Use Permit are fulfilled.
9. A DG pathway will be built along Old Jerome Highway between the exit driveway onto OJH and the Highlands pathway along the wash. They will connect.

Board Member Falbo seconded the motion. The motion passed unanimously.

9. **PUBLIC HEARING:** Design Review-DRB#090370, Spirit of Joy Lutheran Church, Parcel #406-29-070A, 330 Scenic Drive.
-Staff Report:
-Applicant Presentation:
-Open Public Hearing: **The Chairperson opened the Public Hearing.**
-Invite Public to Speak:
-Close Public Hearing: **The Chairperson closed the Public Hearing.**
10. **DISCUSSION & POSSIBLE ACTION:** Design Review-DRB#090370, Spirit of Joy Lutheran Church, Parcel #406-29-070A, 330 Scenic Drive.
-Questions may be directed to Staff / Applicant:
-Discussion:
-**ACTION:** **Vice Chairperson Prud'homme-Bauer motioned to approve Design Review-DRB#090370, Spirit of Joy Lutheran Church, Parcel #406-29-070A, 330 Scenic Drive with the following stipulations:**
1. **All exterior lighting must meet the Town of Clarkdale lighting codes.**
 2. **The (2) two (Texas Mountain Laurel) trees, (1) one in the parking area and (1) one at the east entrance, with seeds that if ingested are poisonous, must be replaced by another tree type.**
- Board Member Falbo seconded the motion. The motion passed unanimously.**
11. **CONSIDERATION & POSSIBLE ACTION:** Change of Meeting Day of the Month and Location for Design Review Board. **Board Member Falbo motioned to approve the change of meeting day of the month to the first Wednesday and the location to the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ. Chairperson Foutz seconded the motion. The motion passed unanimously.**
12. **FUTURE AGENDA ITEMS:**
13. **ADJOURNMENT:** **Chairperson Foutz motioned to adjourn the meeting. Board Member Falbo seconded the motion. The motion passed unanimously. The meeting adjourned at 7:45 p.m.**

Reasonable accommodations may be requested by contacting Town Hall at (928) 634-9591 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.