

**MINUTES OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE HELD WEDNESDAY, OCTOBER 26, 2011, IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.**

A **REGULAR Meeting** of the Board of Adjustment of the Town of Clarkdale was held on Wednesday, October 26, 2011, at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

**Board of Adjustment:**

Chairperson	Lee Daniels	Present
Vice Chairperson	Pete Cure	Present
Board Members	Rick Morris	Present
	Aaron Midkiff	Present
	Craig Backus	Absent

**Staff:**

Building Inspector	Paul Grasso
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**Others in Attendance:** None.

**AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 6:00 p.m.

**AGENDA ITEM: ROLL CALL:** The Building Official called roll.

**AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to FIVE minutes. **There was no public comment.**

**AGENDA ITEM: MINUTES:** **Consideration of the Special Meeting Minutes of November 30, 2010.** Vice Chairperson Cure motioned to approve the Special Meeting Minutes of November 30, 2010. Board Member Morris seconded the motion. The motion passed unanimously.

**AGENDA ITEM: REPORTS:**

**Chairperson's Report:** None.

**Staff Report:** None.

**NEW BUSINESS**

**AGENDA ITEM: WELCOME NEW BOARD MEMBER: Aaron Midkiff.**

The Chairperson welcomed Aaron Midkiff to the Board of Adjustment.

**AGENDA ITEM: ELECTIONS: CHAIRPERSON and VICE CHAIRPERSON.**

Board Member Cure made a motion to elect Board Member Daniels as Chairperson.  
Board Member Morris seconded the motion. Board Member Daniels accepted the nomination and was elected unanimously.

Board Member Morris made a motion to elect Board Member Cure as Vice Chairperson.  
Board Member Daniels seconded the motion. Board Member Cure accepted the nomination and was elected unanimously.

**AGENDA ITEM: BOARD OF ADJUSTMENT INFORMATION / ROLE MEMBERS PLAY**

-Staff went over the handouts the Board Member's received in their packets. It was explained by the Staff the importance of adhering to the six "Criteria" outlined in Section 17-2-2 Powers. Other handouts included Section 112, Board of Appeals from the International Building Code-2006 and Legal Aspects of Code Administration pages 52-58.

-Staff explained the types of applications that usually come before the Board, i.e., boundary discrepancies, extension for a non-conforming use, applicant feeling there may be a misinterpretation of the Zoning Code and variance requests.

-The Chairperson explained to the members that the Staff in the Community Development Department provides packets with all the information regarding an application request the week prior to the meeting. This allows Board Members time to review the information, contact staff if necessary and go out to look at the site in question.

**This being for discussion only, there were no actions taken.**

**AGENDA ITEM: FUTURE AGENDA ITEMS:** None at this time.

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**AGENDA ITEM: ADJOURNMENT:** Chairperson Daniels motioned to adjourn the meeting. Board Member Morris seconded the motion. The motion passed unanimously. The meeting adjourned at 6:20 p.m.

**APPROVED BY:**



**Lee Daniels**  
Chairperson

**SUBMITTED BY:**



**Paul Grasso**  
Building Official